



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
Sector-16 C, Dwarka, New Delhi – 110078

**Finance & Accounts Department**

No. GGSIPU/F&A/Security Deposit/2024-25/4569

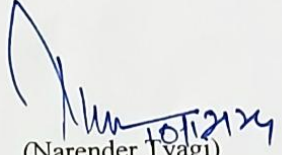
Date: 10.12.2024

**CIRCULAR**

**Sub: Reg. unclaimed security deposits by students.**

Many passed out students of University Schools of Studies/Centres have not claimed for refund of security amount deposited by them after due date. Therefore, all such students are hereby advised to apply for the refund of their security deposits through their respective Schools of Studies/Centres.

All Deans/Directors of University Schools of Studies/Centres are requested to kindly make necessary arrangement to inform such students through alumni association also for claiming their dues of security deposit.

  
(Narender Tyagi)  
Controller of Finance

Copy to:-

1. All Deans/Director, University Schools of Studies/Centre, GGSIPU, New Delhi
2. Incharge, UITS – with a request to upload the same on the University website under the link of A/C Branch
3. Assistant Registrar-For information of the Registrar, GGSIPU, New Delhi
4. Office Copy

  
(Ravi Kant)  
Assistant Registrar